



**State Governmental Technology Applications Review Board**  
**Office of Management and Enterprise Services**  
**Special Meeting Minutes**  
**OMES IS Data Center, Conference Room 2024**  
**3115 N. Lincoln Blvd., Oklahoma City, OK 73105**  
**Wednesday, Apr. 13, 2022, 2:00 p.m.**

**UNOFFICIAL**

A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Kathy Aebischer  
Eric Cannaday  
Matthew Phillips  
Tom Robins  
Dr. Sujeet Sheno (Appeared Remotely)

**MEMBERS ABSENT:** Dedra Blackwell  
Cathy Menefee

**GUESTS:** Jason Lawson, OMES IS, Deputy General Counsel  
Beverly Hicks, OMES  
Trace Jones, OMES  
Joshua Maxey, ABLE

**I. Call to order and establish a quorum:**

Chairman Tom Robins called the meeting to order at 2:02 p.m. A roll call was taken, and a quorum was established. Mr. Robins was advised a meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**II. Welcome/introductions:**

Mr. Robins, a board member, welcomed the members and guests to the meeting.

**III. Discussion and possible action on the election of a chairperson for a two-year term:**

Eric Cannaday moved to nominate Tom Robins as the new Chairperson for the board. Kathy Aebischer seconded the motion. The motion passed, and the following votes were recorded:

Ms. Aebischer, yes; Mr. Cannaday, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Sheno, yes.

**IV. Discussion and possible action to approve the Jan. 12, 2022, special meeting minutes:**

Kathy Aebischer moved to approve the meeting minutes of January. Matthew Phillips seconded the motion. The motion passed, and the following votes were recorded:

Ms. Aebischer, yes; Mr. Cannaday, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Sheno, yes.

**V. Review, discussion, and possible action on convenience fees and other fee proposals:**  
**i. The Alcoholic Beverage Law Enforcement Commission (ABLE) - Accela / Auth.Net, Online licensing services, and application fees – Joshua Maxey**

There was some discrepancy in the proposed application on whether ABLE would absorb all portal fees or pass them on to the user. Mr. Maxey clarified that ABLE would not be absorbing those fees, and the costs would be passed along to the user. The application was amended in the description to reflect the change.

Matthew Phillips moved to approve. Eric Cannaday seconded the motion. The motion passed, and the following votes were recorded:

Ms. Aebischer, yes; Mr. Cannaday, yes; Mr. Phillips, yes; Mr. Robins, yes; Mr. Shenoi, yes.

**VI. CIO's Comments: None.**

**VII. Chair updates and discussion: None.**

**VIII. Adjournment:**

There being no further business, Mr. Phillips made the motion to adjourn. Ms. Aebischer seconded the motion. Seeing no opposition, the meeting adjourned at 2:16 p.m.