



LONG-RANGE CAPITAL PLANNING COMMISSION
SPECIAL MEETING MINUTES
September 14, 2023, 1 p.m.
Oklahoma State Capitol Building
Senate Conference Room 4S.9
2300 N. Lincoln Blvd., Oklahoma City, OK 73105

A meeting notice was filed with the Secretary of State, and an agenda has been posted in accordance with the Open Meeting Act.

MEMBERS PRESENT:

Kirkland Hall, CEO and Vice Chairman of Hall Capital, Governor Appointee
Josh Cruzan, CEO of Rimrock Energy Partners, LLC, Governor Appointee
Gary Hamer, Senior Performance Strategy Analyst of Partner Tulsa, Pro Tempore Appointee
Travis Mason, Director of Commercial Oklahoma, Governor Appointee
Bailey Cook, Wm. Bailey Cook III, P.C., Speaker Appointee
Becky Gooch, Director of Policy and Lead Staff Director of Senate, Pro Tempore Appointee

MEMBERS ABSENT:

Brandon Ersteniuk, CEO of Ersteniuk Insurance Agency, Senate Appointee
Jason Sutton, Director of Operations and Administration of House, Speaker Appointee

GUESTS:

Brandy Manek, OMES	Lindsey Kanaly, DHS
James Kentopp, OMES	Kimberlee Williams, OMES Legal
Beverly Hicks, OMES	Eva Thurman, OMES REALS
Danielle Durkee, DHS	

Office of Management and Enterprise Services (OMES) ♦ OMES Real Estate and Leasing (REALS) ♦
Department of Human Services (DHS)

1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act. [Kirkland Hall, Chairman]

Chairman Hall confirmed that this meeting complied with the Open Meeting Act.

2. Call to order and confirmation of quorum. [Chair]:

Chairman Hall called the meeting to order at 1:06 p.m. A roll call was taken, and a quorum was established. A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

3. Welcome/Introductions.

Chairman Hall welcomed new commission member Becky Gooch, members, and guests to the meeting. Ms. Gooch is a Senate appointee and is the Policy Director and Lead Staff Director for the Office of the President Pro Tempore at Oklahoma State Senate.

4. Approval of minutes from the Jun. 22, 2023, commission meeting: [Chair]

Travis Mason moved to approve the meeting minutes of June. Bailey Cook seconded the motion. The motion passed, and the following votes were recorded:

Mr. Cruzan, aye; Ms. Gooch, abstain; Mr. Hall, aye; Mr. Hamer, abstain; Mr. Mason, aye; Mr. Cook, aye.

5. Discussion on Financial and Project updates. [Brandy Manek]

Ms. Manek informed members that the June 30, 2023, summary of receipts and disbursements list is the same as what was presented at the last meeting in June with no changes.

Ms. Manek gave a detailed report on the second list dated September 11, 2023, with a cash balance of \$17.6 million and \$1.3 million available for extended projects that have yet to be advanced.

Ms. Manek gave a brief update on the quarterly project list. Informing funds went out to agencies in April last year, ending June 30. Most agencies are in the bid process with minimal funds out the door except for capital projects at the School of Science and Math. She informed members that the Department of Tourism's Lagoon System project is pending approval from the Department of Environmental Quality before starting their project, slated to begin around the first of next year.

6. FY2025 Capital Request and Plan Discussion. [Brandy Manek]

Ms. Manek reported this is the meeting where members get the initial look at agency capital request items. As a reminder, agencies submitted their capital request to OMES for FY 25 while submitting their FY 24 operating budget in July. Ms. Manek and her team compiled, classified, and sorted the list by how an agency ranks its projects. When organizing those projects, in addition to the categories of health and safety, critical asset preservation, building, and land, a category was added for program enhancements located at the bottom of the list for projects that did not fit the criteria listed in the other categories. She made known there are items not listed due to them not meeting the threshold dollar amount. She welcomed the Commission's input on the list. The members had some questions that Ms. Manek will address in the next meeting.

7. 2023 Remaining Meetings. [Brandy Manek]

Ms. Manek informed members that at the next meeting on October 5th, they will be presenting on any changes made to the prioritized list and will have discussion on last year's final Capital Improvements Plan and receive input from the commission for this year's final plan that will be presented to the members at the November 9th meeting for approval to be submitted in December to Governor Stitt, Senate President Pro Tempore Treat, and House Speaker McCall.

8. Service First Update. [Brandy Manek]



Ms. Manek introduced the Secretary of Human Services, Dr. Deborah Shropshire, Service First Director for the Department of Human Services, who updated the Commission on where they are at in their process, footprint reimagination, and current needs.

9. Discussion and possible action to approve the transfer of state-owned Real Property.

Melissa Milburn had no transfer of state-owned property to report.

10. Discussion limited to agenda items; comments from public not to exceed 3 minutes.

11. Adjournment:

There being no further business, Travis Mason motioned to adjourn the meeting. Gary Hamer seconded the motion. Seeing no opposition, the meeting adjourned at 1:47 p.m.