



LONG-RANGE CAPITAL PLANNING COMMISSION  
SPECIAL MEETING MINUTES  
October 5, 2023, 1 p.m.  
Oklahoma State Capitol Building  
Senate Conference Room 4S.9  
2300 N. Lincoln Blvd., Oklahoma City, OK 73105

A meeting notice was filed with the Secretary of State, and an agenda has been posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:**

Kirkland Hall, CEO and Vice Chairman of Hall Capital, Governor Appointee  
Josh Cruzan, CEO of Rimrock Energy Partners, LLC, Governor Appointee  
Gary Hamer, Senior Performance Strategy Analyst of Partner Tulsa, Pro Tempore Appointee  
Travis Mason, Director of Commercial Oklahoma, Governor Appointee  
Jason Sutton, Director of Operations and Administration of House, Speaker Appointee  
Bailey Cook, Wm. Bailey Cook III, P.C., Speaker Appointee

**MEMBERS ABSENT:**

Brandon Ersteniuk, CEO of Ersteniuk Insurance Agency, Senate Appointee  
Becky Gooch, Director of Policy and Lead Staff Director of Senate, Pro Tempore Appointee

**GUESTS:**

Brandy Manek, OMES  
James Kentopp, OMES  
Beverly Hicks, OMES  
Kimberlee Williams, OMES Legal

**1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act. [Kirkland Hall, Chairman]**

Chairman Hall confirmed that this meeting complied with the Open Meeting Act.

**2. Call to order and confirmation of quorum. [Chair]:**

Chairman Hall called the meeting to order at 1:15 p.m. A roll call was taken, and a quorum was established. A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**3. Welcome/Introductions.**

Chairman Hall welcomed members and guests to the meeting.

**4. Approval of minutes from the Sept. 14, 2023, commission meeting: [Chair]**

Travis Mason moved to approve the meeting minutes of September. Gary Hamer seconded the motion. The motion passed, and the following votes were recorded:

Mr. Cruzan, aye; Mr. Hall, aye; Mr. Hamer, aye; Mr. Mason, aye; Mr. Sutton, aye.

**5. Discussion on Financial and Project updates. [Brandy Manek]**

Ms. Manek informed the Commission that she had nothing to report on but told members at the next meeting she would update them on the calendar year third quarter project status on the projects currently in flight. She also informed members that OMES will be doing a detailed close-out of all the projects that ended June 17, 2023.

Discussion only. No action was taken.

**6. Discussion on FY2024 Prioritized List of Projects and FY2024-2031 Capital Improvements Plan.** [Brandy Manek]

Ms. Manek reported on all projects prioritized and sorted by class and priority ranking. Based on discussions with the Commission members in the previous meeting, she informed them of a few changes to the list. The changes made were to classify the projects with a zero value rank and add them. The Department of Corrections cafeteria project and the Department of Libraries braille library project were moved from the Project Enhancement category to Health and Safety.

Ms. Manek informed members she would be reaching out to the School of the Blind on a request for building renovations and the School of the Deaf on a request for a swimming pool for clarity on those projects requested and will report back.

Kimberlee Williams, OMES counsel for the Commission, provided the members with a copy of the statute, title 62 O.S. 908, effective November 1, 2023, informing them of the addition made to section J., item 3., exempting “Institutions compromising The Oklahoma State System of Higher Education, except as to the data reporting requirements in this section” from LRCPC oversight.

Ms. Manek informed members that the areas highlighted in yellow on the proposed eight-year Capital Improvements Plan and prioritized list for FY2025 will be updated on the prioritized list for this upcoming fiscal year. The red lines are changes made from the previous year; anything unchanged will remain the same as last year. The projects that are less than \$3 million were about \$86.4 million and will be replaced in the plan, adjusting the funding to \$10.8 million per year as opposed to \$6.75 million.

A question was asked about OMES's communication with the Oklahoma Capitol Improvement Authority (OCIA) on the potential of some projects coming off the list and possibly being funded through the Legacy Capital Fund (LCF). Ms. Manek informed members that it would have to be done through statute, a legislative appropriation, or a directive for it to be done out of that fund. If any projects were to get funded by the LCF, then it would be an OCIA project and no longer under the purview of the LRCPC. At Chairman Hall's request, Ms. Manek gave the members a brief summary of the Legacy Capital Fund. The LCF was set up through the Capitol Improvement Authority during the last Legislative

session, with funding of \$600 million. It is an alternative to bond funding and an interest-free path for agencies to do projects. Agencies are appropriated a debt service payment that they pay back to the LCF over a twenty-year period. She informed members that the OCIA authorized about \$350 million worth of projects to be done out of the LCF last year, and this is the first time OMES will be using the list as a suggestion in the plan for a mechanism that could be used to accomplish more.

*Commissioner Cook entered the meeting at 1:31 p.m.*

Discussion only. No action was taken.

**7. Discussion and possible action to approve the schedule of meetings for 2024 at 1 p.m.**

[Brandy Manek]

<b>Jan. 11</b>	<b>Jun. 27</b>	<b>Nov. 7</b>
<b>Feb. 22</b>	<b>Sept. 12</b>	
<b>Apr. 25</b>	<b>Oct. 3</b>	

Travis Mason moved to approve the meeting minutes of September. Josh Cruzan seconded the motion. The motion passed, and the following votes were recorded:

Mr. Cruzan, aye; Mr. Hall, aye; Mr. Hamer, aye; Mr. Mason, aye; Mr. Sutton, aye;  
Mr. Cook, aye.

**8. The transfer of state-owned Real Property.**

Melissa Milburn had no transfer of state-owned property to report.

**9. Discussion limited to agenda items; comments from public not to exceed 3 minutes.**

**10. Adjournment:**

There being no further business, Travis Mason motioned to adjourn the meeting. Gary Hamer seconded the motion. Seeing no opposition, the meeting adjourned at 1:43 p.m.