



GENERAL INFORMATION

Sole source type		State agency name	
Supplier Company name			
Address			
Contact name	Phone	Email	

AFFIRMATION

In connection with the attached requisition or contract, I hereby affirm that the supplier, _____, is the only business entity singularly qualified to provide the acquisition, or is the only brand satisfying the acquisition requirements, for the following reasons:

DESCRIPTION

The following is a brief description of all efforts made to verify that the acquisition qualifies as a sole source or sole brand acquisition:

SIGNATURES

A court order requiring a particular acquisition but does not specify a brand or supplier shall not substitute for the certification required by this section or otherwise invalidate the acquisition procedures required by the Oklahoma Central Purchasing Act.

I understand that signing this certification and knowing such information to be false may result in forfeiture of my position and ineligibility for appointment to or employment in state service for a period of five years following forfeiture of position.

Chief administrative officer name

Chief administrative officer signature		Date	
Additional signatures for requisitioning agency (if necessary)			
Title		Title	
Signature	Date	Signature	Date

For agency use only

Signature	Name
	Title