



This form must be filled out to establish a customer account with Enterprise Rent-A-Car.  
Please fax back to Enterprise Rent-A-Car at: 405-708-4516

Agency Name \_\_\_\_\_ Division Name \_\_\_\_\_

Address \_\_\_\_\_ Suite / Room Number \_\_\_\_\_ City, State \_\_\_\_\_ Zip code \_\_\_\_\_

**Purchase Order:** ☐ Purchase Order Number: \_\_\_\_\_

Agency Contact Name \_\_\_\_\_ Agency Contact Phone Number \_\_\_\_\_ Agency Contact E-mail Address \_\_\_\_\_

**Purchase Card:** ☐

Purchase Card Holder Name \_\_\_\_\_ Purchase Card Holder Phone Number \_\_\_\_\_ Purchase Card Holder E-mail Address \_\_\_\_\_

**Purchase Card Information:**

Name as It Appears on Purchase Card \_\_\_\_\_ Purchase Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / \_\_\_\_\_

Purchase Card Holder Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**Billing Information:**

Billing Contact Person \_\_\_\_\_

Billing Phone Number \_\_\_\_\_ Billing E-mail Address \_\_\_\_\_

Billing Address (if different than above) \_\_\_\_\_ Suite / Room Number \_\_\_\_\_ City, State \_\_\_\_\_ Zip code \_\_\_\_\_

**AGENCY CODE** *These fields MUST be completed.*

Ship To Code: \_\_\_\_\_ - \_\_\_\_\_ Bill To Code: \_\_\_\_\_ - \_\_\_\_\_

Name of the Chief Administrative Officer of the Requisitioning Unit or the Agency \_\_\_\_\_ Title \_\_\_\_\_

Signature of the Chief Administrative Officer of the Requisitioning Unit or the Agency \_\_\_\_\_ Date \_\_\_\_\_