

**State Governmental Technology Applications Review Board
Office of Management and Enterprise Services
Special Meeting Minutes
OMES IS Data Center, Conference Room 2024
3115 N. Lincoln Blvd., Oklahoma City, OK 73105
Wednesday, October 9, 2024, 2:00 p.m.**

A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

MEMBERS PRESENT:

Eric Cannaday, Governor Appointee; Law Enforcement
Jessica Gateff, OMES Designee
Mathew Phillips, Pro Tempore Appointee [*Appeared Remotely*]
Dr. Sujeet Sheno, Pro Tempore Appointee [*Appeared Remotely*]
Remington Dean, Governor Appointee

MEMBERS ABSENT:

Kathy Aebischer, Governor Appointee
Edyn Rolls, Governor Appointee

GUESTS:

Joe McIntosh, OMES CIO
Beverly Hicks, OMES
Joshua Walcher, OMES
David Donahoe, OMES DGC
Steven Birkes, OMES
Sean Gomez, OTRD
Forrest Steward, OTRC

I. Call to order and establish a quorum:

Mr. Cannaday called the special meeting to order at 2:00 p.m. A roll call was taken, and a quorum was established. Mr. Cannaday was advised that a meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

II. Welcome/introductions:

Mr. Cannaday welcomed the board members and guests to the meeting.

III. Discussion and possible action on an Acting Chairperson effective immediately for this meeting only:

Jessica Gateff moved to nominate Eric Cannaday as acting chairperson for this meeting. Remington Dean seconded the motion. The following votes were recorded, and the motion passed:

Mr. Dean, yes; Mr. Cannaday, yes; Ms. Gateff, yes; Mr. Phillips, yes; Mr. Shenoi, yes.

IV. Discussion and possible action on the election of a chairperson for a two-year term:

Jessica Gateff moved to nominate Eric Cannaday as chairman of GTARB. Remington Dean seconded the motion. The following votes were recorded, and the motion passed:

Mr. Dean, yes; Mr. Cannaday, yes; Ms. Gateff, yes; Mr. Phillips, yes; Mr. Shenoi, yes.

V. Discussion and possible action to approve Dec. 13, 2023, special meeting minutes:

Jessica Gateff moved to approve the special meeting minutes of December 2023. Sujeet Shenoi seconded the motion. The following votes were recorded, and the motion passed:

Mr. Dean, yes; Mr. Cannaday, yes; Ms. Gateff, yes; Mr. Phillips, yes; Mr. Shenoi, yes.

VI. Review, discussion, and possible action on convenience fees and other fee proposals:

- i. The OK Tourism and Recreation Department (OTRD) – Aspira, a web application used for online reservations and point-of-sale transactions.**

Jessica Gateff moved to approve the OTRD application. Remington Dean seconded the motion. The following votes were recorded, and the motion passed:

Mr. Dean, yes; Mr. Cannaday, yes; Ms. Gateff, yes; Mr. Phillips, yes; Mr. Shenoi, yes.

VII. Discussion and possible action to approve the schedule of meetings for 2024 at 2 p.m.

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| Jan. 8 | May 14 | Sept. 10 |
| Feb. 12 | Jun. 11 | Oct. 8 |
| Mar. 12 | Jul. 9 | Nov. 12 |
| Apr. 9 | Aug. 13 | Dec. 10 |

Jessica Gateff moved to approve the meeting dates of 2025. Remington Dean seconded the motion. The following votes were recorded, and the motion passed:

Mr. Dean, yes; Mr. Cannaday, yes; Ms. Gateff, yes; Mr. Phillips, yes; Mr. Shenoi, yes.

VIII. CIO's Comments: None.

IX. Chair updates and discussion:

Chairman Cannaday announced the next meeting scheduled for Nov. 13, 2023, at 2 p.m.



X. Adjournment:

There being no further business, Remington Dean made the motion to adjourn. Jessica Gateff seconded the motion. Seeing no opposition, the meeting adjourned at 2:10 p.m.