



AGENCY INFORMATION

Name of agency

The above-named agency hereby requests authority to maintain an agency special account (ASA) or 700 fund as authorized under the provisions of Title 62 O.S. § 34.56 for the following purposes:

- ☐ Benefit programs for individuals (i.e., unemployment compensation, workers compensation, state retirement programs).
- ☐ Revenues produced by activities or facilities ancillary to the operation of a state agency (i.e., sales of food at retail level, canteen sales, student union sales, student bookstore sales, housing receipts, athletic receipts).
- ☐ Gifts, devises and bequests with the agency as beneficiary, not otherwise provided by statute.
- ☐ Evidence funds for law enforcement.
- ☐ Student loan funds; scholarship funds; fees from employee earnings approved by the governing board of the agency; funds held in escrow; land commission funds; student organization funds, including student activity fees collected by an education institution as a separate item of enrollment; professional organization funds; patient and inmate funds; other funds for which the agency acts as a custodian.
- ☐ Temporary account for funds arising from new or amended legislation not otherwise provided for in statute or for other emergency situations.

AGENCY SPECIAL ACCOUNT OR 700 FUND INFORMATION

Name of ASA or 700 fund

Pertinent information to justify establishment of ASA or 700 fund

ESTIMATED INCOME TO ASA OR 700 FUND BY MAJOR SOURCE

Description of source	Revenue account code	Estimated annual receipts

Funds deposited in this ASA or 700 fund would be expended, transferred, invested, refunded or otherwise disbursed as follows:

Description of major disbursements	Expense account code	Estimated annual amount

SIGNATURES AND AUTHORIZATION

Signature of agency head	Date
Agency's controlling board approval	Date
Signature of chancellor for higher education or vice chancellor of finance	Date
OMES comptroller or designee	Date

OMES USE ONLY

Approval date	ASA number	700 class fund number
ASA class fund number	Fund type	Treasurer account number