



CPO Announcement

Procurement professionals,

A new document, [Solicitation Intake Checklist](#), is now available on the [State Contract Structure webpage](#). To ensure an efficient solicitation process, you must complete and attach this form to the requisition for any solicitation that OMES Central Purchasing will administer.

If an agency needs assistance with completing the form or drafting their specifications to ensure a quality solicitation, please contact jason.lapierre@omes.ok.gov.