

## CPO Announcement

**State of Oklahoma**  
**Office of Management and Enterprise Services**

**DATE:** May 2, 2025.

**TO:** All CPOs.

**FROM:** Office of Management and Enterprise Services.

**SUBJECT:** Central Purchasing Form Update – CP024 Terms and conditions for sole source acquisition.

**CONTACT:** [Lisa VanHorn](#).

Procurement professionals,

An updated document, [OMES Form CP024](#), is now available on the [CP Library](#) webpage. Please utilize the new form effective May 1. The form content is substantially similar, but several sections have been updated to be consistent with the state's general terms.

Summary of changes:

- Updated broken, outdated links and contact information.
- Removed references to expiration of supplier registration. Supplier registration no longer expires. However, the supplier is always responsible for ensuring their information is accurate and current.
- Added definitions under Contract Provisions.
- Added, updated or reordered sections.
  - Added A.8.2 & A.8.3 under Open Records & Confidentiality.
  - Added A.3.1 – Scope and Contract Renewal.
  - Added A.4.1-4.2 – Contract Effectiveness.
  - Added A.19.3 under Termination for Cause.
  - Updated A.20 – Termination of Convenience.
  - Added A.21.1-21.3 – Termination for Funding Insufficiency.
  - Updated A.22 – Insurance.
  - Added A.39 – Indemnification Coordination of Defense.
  - Added A.40 – Infringement.
  - Added A.41 – Notices.
  - Added A.42 – Limitation of Liability.
  - Added A.43 – Force Majeure.
  - Added A.44 – Security of Property and Personnel.
- Added “Attachments” section at bottom of page.