



In accordance with the regulations governing building construction or use, the Authority Having Jurisdiction ("AHJ") specified is unable to issue a Certificate of Occupancy ("COO") for the property, tradename/D.B.A, and OMMA License number provided, as the structures are preexisting, and AHJ does not have a recorded COO on file. The issuance of this form confirms that the listed structure is compliant with Zoning Codes and the International Existing Building Code at the time of certification by the AHJ.

AHJs must provide a letter on official letterhead that includes a brief explanation of why the records are unavailable, the date the letter was issued, and a completed copy of this form.

## APPLICANT INFORMATION — PLEASE PRINT OR TYPE CLEARLY

License #

Business Name

License Type ☐ **GROWER** ☐ **PROCESSOR** ☐ **DISPENSARY** ☐ **TRANSPORTER** ☐ **LABORATORY** ☐ **RESEARCH**  
☐ **EDUCATION** ☐ **WASTE DISPOSAL FACILITY**

If you selected processor, please indicate method(s) of extraction

Current Physical Street Address of Business City State Zip

Mailing Address of Business (if different from above) City State Zip

County in which Business is Located Email Address of Business Phone Number of Business

Name of Business Owner(s)  
separated by commas

## Authority Having Jurisdiction Information — To be completed by the City or County Official

(Choose one) ☐ **CITY** ☐ **COUNTY** Contact Name & Title

Authority Having Jurisdiction Name (example: City of Enid or Wagoner County)

Email Address Phone Number Date Letter Issued



Signature

Date (mm/dd/yyyy)