

Void Pre-Registration OkCARS

QUICK REFERENCE GUIDE

Objective: This quick reference guide details how dealers can void a pre-registration.

You can void a pre-registration for an initiate sale up to the date of the expiration of the pre-registration, or until the customer pays their tag title and tax, whichever comes first.

STEP 1 Under the account's Summary tab, select the **"More..."** link.

TIFFANY'S AUTO SALES
 -*6516
 6015 N CLASSEN BLVD OKLAHOMA CITY OK 73118-5815
 OKLAHOMA CITY OK 73118-5815

Welcome, TIFFANY DOANE
 You last logged in on Tuesday, Jul 30, 2024 2:27:51 PM
 Manage My Profile

Summary Action Center Settings More...

Filter

TIFFANY'S AUTO SALES
 6015 N CLASSEN BLVD
 OKLAHOMA CITY OK 73118-5815

Account
 UD08877
 Balance
\$0.00

- > Vehicle Lookup
- > View Lienholder List
- > **More...**

STEP 2 Click the **"Void Initiate Sale"** under the Vehicle Sale section.

More...
 UD08877
 TIFFANY'S AUTO SALES

More...

More options to select.

Vehicle Sale
 Initiate sale or purchase requests.

- > Initiate Sale
- > Initiate Sale with Lien
- > **Void Initiate Sale**

Other Options
 Extends menu to include more activities to access

- > Select Licensed Operator(s)

STEP 3 On the Void Initiate Sale screen, enter the **Vehicle ID Type** and **Vehicle ID**. Confirm the Vehicle ID and click **“Submit”**.

Void Initiate Sale

Initiate Sale Void Search

Void Initiate Sale

Please enter the information of the vehicle whose initiate Sale you wish to invalidate.

Vehicle ID Type *
Required

Vehicle ID *
Required

Confirm Vehicle ID *
Required

Cancel Previous **Submit**

STEP 4 A confirmation screen will appear stating that the request has been submitted and will provide a confirmation number. Click **“OK”**.

OKCARS

HELP

Confirmation

Your request has been submitted and your confirmation number is 1-078-109-440.

Printable View

OK

If you have any questions on this process,
reach out to **dealersupport@service.ok.gov**